

# ACADEMIC CERTIFICATION FOR MARINE CORPS OFFICER CANDIDATE PROGRAMS (1530)

OMB NO. 0703-0011  
OMB EXPIRATION DATE:  
04/30/2019

## Privacy Act Statement

**AUTHORITY:** 10 U.S.C. 5042, Headquarters, U.S. Marine Corps; 5 U.S.C. 301, Departmental Regulations; and E.O. 9397 (SSN) as amended; and SORN M01133-3; <http://dpcl.d.defense.gov/Privacy/SORNSIndex/DOD-wide-SORN-Article-View/Article/570628/m01133-3/>

**PURPOSE(S):** To provide recruiters with information concerning personal history, education, professional qualifications, mental aptitude, and other individualized items which may influence the decision to select or not select an individual for enlistment in the U.S. Marine Corps. To provide historical data for comparison of current applicants with those selected in the past.

**ROUTINE USE(S):** This information will be accessed by recruiters and DON officials with a need to know in support of requests for enlistment in the U.S. Marine Corps. Information may also be released to officials and employees of other departments and agencies of the Executive Branch of government, upon request, in the performance of their official duties related to the management of quality military recruitment and the recruitment of Marine personnel.

**DISCLOSURE:** Voluntary; however, failure to provide the requested information may result in an inability to process the individual for enlistment.

The public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Directives Division, 4800 Mark Center Drive, East Tower, Suite 03F09, Alexandria, VA 22350-3100 (OMB NO. 0703-0011). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

**PLEASE DO NOT RETURN YOUR RESPONSE TO THE ABOVE ADDRESS.**

Responses should be sent to your Regional Marine Corps Officer Selection Officer.

NAME OF STUDENT

SOCIAL SECURITY NUMBER

COLLEGE OR UNIVERSITY

This is to certify that the above named student:

☐ Degree \_\_\_\_\_ Major \_\_\_\_\_ Date Degree Conferred \_\_\_\_\_  
☐ IS ☐ IS NOT a regularly enrolled full-time student at this institution.  
☐ IS ☐ IS NOT carrying an academic course load of 12 hours per semester or equivalent load on the quarter system.

Provided progress is normal, and contingent upon satisfactory completion of work, it is expected that the above named student will complete requirements for the following degree:

☐ Associate in Arts/Science (Junior College only) ☐ Baccalaureate ☐ Bachelor of Laws/Juris Doctor

Expected date of completion of degree requirements: \_\_\_\_\_

The below information is required to determine this student's eligibility for admission to, or retention in, one of the U.S. Marine Corps Officer Candidate Programs:

Major Subject

SAT Score

ACT Score

Total number of hours/units attempted

Math

Total number of hours/units completed

Verbal

Current semester hours/units

Date

Current semester grade point average

Cumulative grade point average

At this institution a grade point average of \_\_\_\_\_ is equivalent to a "C".

It is requested that a certified copy of the student's transcript be returned with this form.

REMARKS:

PLEASE  
AFFIX  
SEAL

SIGNATURE

TITLE

DATE

## FOR OFFICIAL USE ONLY

PRIVACY SENSITIVE - Any misuse or unauthorized disclosure can result in both civil and criminal penalties.

**UNITED STATES MARINE CORPS  
OFFICER SELECTION OFFICE**

Dear Registrar,

The student whose name appears on the reverse side has applied for enrollment in a Marine Corps officer candidate program, or is already a member of such a program. A minimum grade point average is required for admission to, or retention in, all of our programs and I am requesting your cooperation in furnishing essential information on this individual's academic status so that a fair determination can be made in his (her) case.

I realize that a great many demands are made upon your time and that this request may cause some inconvenience, but please be assured of the importance of this data and the weight given to it by the Marine Corps.

Enclosed is an addressed, postage free envelope for your convenience in returning this form.

Certify:

I am aware of the provisions of the Family Education Rights Act. I hereby authorize the release of the requested information and an official transcript directly to the Marine Corps agency indicated on this form.

\_\_\_\_\_  
(Signature of Witness)

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

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## INSTRUCTIONS FOR COMPLETING NAVMC 10469

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| <p>1. Name of student - enter the name of the student (potential applicant) who is being screened for an Officer Program.</p> <p>2. Student's SSN - enter the social security number of the student who is being screened for an Officer Program.</p> <p>3. Name of College or University - enter the college or university the student applying for the program is attending.</p> <p>4. Degree Type - enter the type of degree the student is working towards</p> <p>5. Major (area of study) - enter the students major</p> <p>6. Date Degree Conferred - enter the date the student</p> <p>7. Choose whether or not the applicant is a regularly enrolled full time student - check the box stating whether the student is or is not a regularly full time student</p> <p>8. Choose whether or not the applicant is carrying an academic course load of 12 hours per semester or equivalent load on the quarter system - check the box stating whether or not the student is or is not carrying an academic course load of 12 hours per semester</p> <p>9. Choose which degree - check the box of which degree the student is expected to complete (associates in arts/science, baccalaureate, or bachelor of law/juris doctor)</p> <p>10. Expected date of completion - write in the date the student is expected to complete their degree plan</p> <p>11. Total number of hours/units attempted - write in the total number of hours or units the student has attempted for their major subject</p> <p>12. Fill out the SAT math score - write in the student's SAT math score</p> <p>13. Fill out the ACT math score - write in the student's ACT math score</p> <p>14. Total number of hours/ units complete - write in the total number of hours or units the student has completed towards their degree plan</p> <p>15. Fill out the SAT verbal score - write in the student's SAT verbal score</p> <p>16. Fill out the ACT verbal score - write the student's ACT verbal score</p> | <p>17. Current semester grade point average - write in the student's current grade point average</p> <p>18. Date of SAT scores - write in the date the student took their SAT</p> <p>19. Date of ACT scores - write in the date the student took their ACT</p> <p>20. Cumulative grade point average - fill in the student's cumulative grade point average</p> <p>21. List the grade point average that is equivalent to a "C" at the institution - write in the grade point average that would be equivalent to a "C" average at the student's school.</p> <p>22. School official lists title - the school official writes in their job title/position</p> <p>23. Date the form was filled out - school official dates the form with the date it was filled out</p> <p>24. School official signs with signature - school official signs the form</p> |
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