# What Is "Your Packet?"
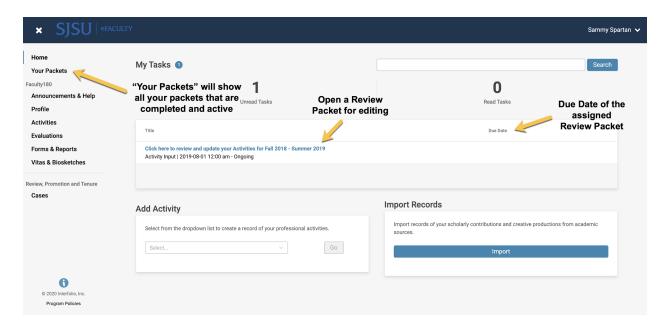
1. Below the title "My Tasks", you will see your list of tasks. This list includes your review packets.
2. On the left hand side, "Your Packets" will show all your packets that are completed and active



## Things to Know

- **Home:** This will be a list of your action items, also known as Review Packets, which have been created for you to submit documents for your various types of reviews.

- **Review Committees:** They _WILL NOT_ be able see any of your portfolio or evaluation materials until you have uploaded and submitted documents through one of the review packets.

- **Dossier:** Even if you have uploaded your documents into Interfolio's corresponding product, the Review Committee _WILL NOT_ have
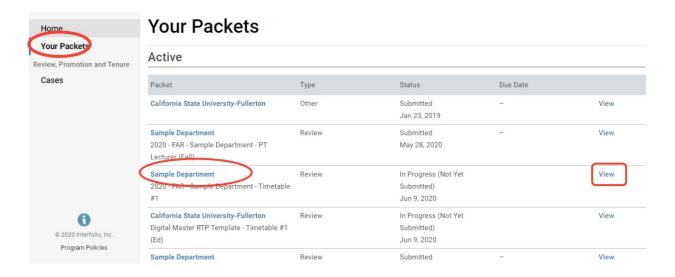
access to those documents until you have submitted through one of the review packets.

3. Select "Your Packets" to view or add documents

# Things to Know

- **"Your Packets"** is divided into two sections: Active and Completed
- **Active**: Indicates that you have not submitted the packet and are working on it
- **Completed**: Indicates that you have submitted the packet. You will be provided with a historical record of your evaluation submissions.

If the packet is **active**, the Status will indicate "In Progress"



If the packet is **completed**, a date of completion will be shown

4. Once you select a packet, select "View Instructions" to read any important information related to your packet



5. Select "Preview Packet" to view an outline of the sections and documents submitted. Select a section to view documents. Select the "X" on the right hand corner to go back to the previous page

Search PDF | Search

⌄ FACULTY180 VITAE

ACADEMIC YEAR SUMMARY OF ACHIEVEMENTS UNDER S15-8
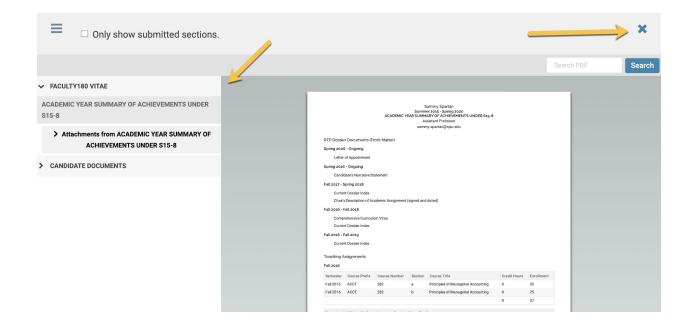
❯ Attachments from ACADEMIC YEAR SUMMARY OF ACHIEVEMENTS UNDER S15-8

❯ CANDIDATE DOCUMENTS

Sammy Spartan
Summer 2015 - Spring 2020
ACADEMIC YEAR SUMMARY OF ACHIEVEMENTS UNDER S15-8
Assistant Professor
sammy.spartan@sjsu.edu

RTP Dossier Documents (Front Matter)
Spring 2006 - Ongoing
  Letter of Appointment
Spring 2016 - Ongoing
  Candidate's Narrative Statement
Fall 2017 - Spring 2018
  Current Dossier Index
  Chair's Description of Academic Assignment (signed and dated)
Fall 2016 - Fall 2018
  Comprehensive Curriculum Vitae
  Current Dossier Index
Fall 2016 - Fall 2019
  Current Dossier Index

Teaching Assignments
Fall 2016

| Semester | Course Prefix | Course Number | Section | Course Title | Credit Hours | Enrollment |
|---|---|---|---|---|---|---|
| Fall 2016 | ACCT | 282 | a | Principles of Managerial Accounting | 0 | 32 |
| Fall 2016 | ACCT | 282 | b | Principles of Managerial Accounting | 0 | 25 |
| | | | | | 0 | 57 |

6. The "Your Packets" page will show you a list of your packets. If the packet is "Locked", then it is being reviewed by the Review Committee and you *CANNOT* add documents during this time.

SJSU | eFACULTY                                            Sammy Spartan ⌄

San José State University > Your Packets >

# Academic Year Summary of Achievements - Accounting and Finance

Preview Packet

**Unit**
Accounting and Finance

**Type**
Review

**Candidate Instructions**
View Instructions

This case was closed on Jun 25, 2020

Select "Packet" to view your packets

Overview  **Packet**

☐  ⊕ Expand All   ⊖ Collapse All

"Locked" indicates that the Review Committee reviewing your documents and you CANNOT add documents

⌄ Faculty180 Vita
Submitted  [Locked]

| Title | Details |
|---|---|
| ACADEMIC YEAR SUMMARY OF ACHIEVEMENTS UNDER S15-8 <br> Summer 2015 - Spring 2020 \| 17 attachments included | Generated Feb 11, 2020 |

**Home**
**Your Packets**
Faculty180
**Announcements & Help**
**Profile**
**Activities**
**Evaluations**
**Forms & Reports**
**Vitas & Biosketches**
Review, Promotion and Tenure
**Cases**