

**San José State University**  
**Department of Sociology**  
**SOCIOLOGY 1, Introduction to Sociology, Section 02 SPRING 2023**

**Course and Contact Information**

<b>Instructor:</b>	<b>Mark Pasion</b>	<b>M / W 1:30- 2:45 PM</b> <b>January 25- May 15</b>
<b>Office Location:</b>	DMH 237A	
<b>Telephone:</b>	I do not check voicemail... please email directly	
<b>Email:</b>	markpasion@att.net or mark.pasion@sjsu.edu	
<b>Office Hours:</b>	Contact me online or by e-mail; OFFICE visits by appointment only	
<b>Class Days/Time:</b>	SOCI 1-02 ( 23878) Mon / Wed 1:30- 2:45 PM classroom meetings	
<b>Classroom:</b>	HGH 122	
<b>GE/SJSU Studies Category</b>	Core GE Area D	

**SYLLABUS QUICK SUMMARY OF REQUIREMENTS & GRADING**

- **Required Text :** Henslin, “ Essentials of Sociology- A Down to Earth Approach, 13<sup>th</sup> Ed.  
Pearson Publishing ( see pg. 4 of syllabus for more information)
- **Exams : (300 points).** 3 required midterms ( IN-CLASS) ( 300 total points). Multiple-choice exam, 50 questions. Each exam covering 5 textbook chapters. Limited notes allowed .. ( see pg. 6 of syllabus for more detail)
- **In-Class Discussions: (30 points)** See the grade scale outlining grading for in-class discussion participation. ( see pgs. 6 of syllabus for more detail)
- **Practice Quizzes: (0 points)** 6 quizzes, open-book, open-note ( IN-CLASS). Multiple-choice, 10 questions. Practice quizzes are for a study aid, not for grade assessment. ( see pg. 7 of syllabus for more detail)
- **Extra Credit: (15 points) Online Class Discussion board.** Extra credit grading scale, based upon discussion board participation. ( see pgs. 7 & 8 of syllabus for more detail)

NO FURTHER extra credit beyond that offered in the class discussion board. Because students are allowed to use notes during the major exams, extra credit is limited to the discussion board. PLEASE DO NOT ask for additional extra credit

*\* THIS SYLLABUS SHOULD BE VIEWED AS AN OUTLINE FOR THE COURSE AND A GUIDELINE OF EXPECTATIONS. THESE POLICIES AND SCHEDULING INFORMATION ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE INSTRUCTOR. AS MUCH NOTICE AS POSSIBLE WILL BE GIVEN IN THE EVENT OF ANY CHANGES*

## Intro Sociology Course Schedule / Calendar

Week	Date	Topics, Readings, Assignments, Deadlines
1	Jan 25	Class orientation – First day of instruction
2	Jan 30 Feb 1	Introducing Sociology, Theorists & Theory, Read chap 1 Culture: How important is it? , Read chap 2
3	<i>Feb 5 ( Sunday)</i> <b>*Feb 6</b> Feb 8	<i>Extra Credit Discussion Board #1 deadline</i> <b>Graded In-class discussion, Practice Quiz #1 In-Class Quiz</b> ( Chps 1-2) Socialization, Read chap 3
4	Feb 13 Feb 15	Social Structure / Social Interaction, Read chap 4 Social Groups, Read chap 5
5	<i>Feb 19 (Sunday)</i> <b>Feb 20</b> <b>*Feb 22</b>	<i>Extra Credit Discussion Board #2 deadline</i> <b>Independent Study, No in-class meeting</b> <b>Practice Quiz #2 In-Class Quiz</b> ( Chps 3-5 ) ; Exam #1 chapters review Q & A
6	<b>*FEB 27</b> Mar 1	<b>MIDTERM EXAM #1</b> ( chapters 1-5) Exam Return 1:30- 2:00 PM
7	Mar 6 Mar 8	Deviance & Deviant Behavior, Read chap 6 Deviance Issues
8	<i>Mar 12 (Sunday)</i> <b>*Mar 13</b> <b>*Mar 15</b>	<i>Extra Credit Discussion #3 deadline</i> <b>Graded In-class discussion</b> , Social-economic Inequality , Read chps 7 & 8 <b>Practice Quiz #3 In-class Quiz</b> ( Chps 6-8) Social Inequality & Social Class
9	<b>*Mar 20</b> Mar 22 <i>Mar 24 (Friday)</i>	<b>Graded In-class discussion</b> , Racial Relations, Read chap 9 Racial Inequality <i>Extra Credit Discussion#4 deadline</i>
10		<b>MARCH 27- MARCH 31 SPRING BREAK</b>
11	Apr 3 <b>*Apr 5</b>	Gender & Age Inequality, Read chap 10 <b>Practice Quiz #4 In-class Quiz</b> ( Chps 9 & 10); Exam #2 chapters review Q& A
12	<b>*Apr 10</b> Apr 12	<b>MIDTERM EXAM #2</b> ( chapters 6-10) Exam Return 1:30- 2:00 PM
13	Apr 17 <b>*Apr 19</b>	Politics & Economics, Read chap 11 <b>Graded In-Class discussion</b> , Family Issues, Read chap 12
14	<i>Apr 23 (Sunday)</i> <b>*Apr 24</b> <b>*Apr 26</b>	<i>Extra Credit Discussion #5 deadline</i> <b>Practice Quiz #5 In-Class Quiz</b> ( Chps 11& 12 ) <b>Graded In-class discussion</b> Education, Read chap 13
15	May 1 <b>*May 3</b>	Religion, Read chap 13 <b>Graded In-class discussion</b> , Population Issues, Read chap 14
16	<i>May 7 (Sunday)</i> <b>*May 8</b> <b>May 10</b>	<i>Extra Credit Discussion #6 deadline</i> <b>Practice Quiz #6 In-class Quiz</b> ( Chaps 13-15) Social Change, Read chap 15 <b>Independent Study, No in-class meeting</b>
17	<b>*May 15</b>	<b>MIDTERM EXAM #3</b> ( chapters 11-15) LAST DAY OF CLASS
18	May 16 & 17	<i>Student Meetings by Arrangement ( as necessary) 9:00 AM- 12 NOON</i>

## CANVAS and MySJSU

Course materials such as syllabus, handouts, powerpoint outlines, assignment instructions, etc. can be found on CANVAS in our class homepage. You are responsible for regularly checking CANVAS to learn of any updates. Your course exams will be taken on scheduled dates, and your exam & assignment grades will be posted to CANVAS. You will have timely access to your grades throughout the semester. Official final grades will be posted by Admissions & Records to your MySJSU account.

### Course Description [University catalog](#)

This course is designed to introduce students to the basic concepts, theories, and methods of sociology. My intention is to give students a broad overview of sociology so that they may then make an informed choice about further study in this discipline. Together we will critically examine the applicability of sociology to everyday life. We will assess the usefulness of a sociological perspective, and the depth of sociological method.

### Course Goals and Specific Learning Objectives

Goals: The purpose of this course is to introduce students to the study of the current social structure and possible social problems facing American society today. During our studies we will introduce and apply some core sociological theories and concepts to better contextualize and understand social arrangement and social problems, to further develop our sociological imaginations, and to discuss and devise social solutions. This will be approached in the context of using value systems, social groups, economic structures, and political institutions. The specific learning objectives are as follows

#### GE/SJSU Area D Specific Learning Objectives and Activities designed to meet these objectives

After completion of this course the student should be able to:

- Identify and analyze the social dimension of society as a context for human life, the processes of social change and social continuity, the role of human agency in those social processes, and the forces that engender social cohesion and fragmentation. [GE] Activities designed to Assist you in meeting this objective:  
Powerpoints, readings, class discussion boards, and exams. Writing assignments, discussion boards and/or video may be used
- Place contemporary developments in cultural, historical, environmental, and spatial contexts. [GE] Activities designed to Assist you in meeting this objective:  
Powerpoints, readings, class discussion boards, and exams. Class discussion boards / writing are specifically designed to meet this objective
- Identify the dynamics of ethnic, cultural, gender/sexual, age-based, class, regional, national, transnational, and global identities and the similarities, differences, linkages, and interactions between them. [GE] Activities designed to Assist you in meeting this objective:  
Powerpoints, readings, class discussion boards, and exams. Writing assignments & discussion boards, and/or video may be used
- Evaluate social science information, draw on different points of view, and formulate applications appropriate to contemporary social issues. [GE] Activities designed to Assist you in meeting this objective:  
Powerpoints, readings, class discussion boards, and exams. Discussion boards / Writing assignments are specifically designed to meet this objective
- To recognize the interaction of social institutions, culture, and environment with the behavior of individuals. [GE] Activities designed to Assist you in meeting this objective:  
Powerpoints, readings, class discussion boards, and exams. Writing assignments / discussion boards may be used.

## **CLASS / COURSE REQUIREMENTS**

### **Required Texts/Readings**

#### **Henslin, “ Essentials of Sociology- A Down to Earth Approach, 13<sup>th</sup> Ed. Pearson Publishing**

*\*CAUTION: REVEL is NOT a class requirement, and as such the instructor does not have any class access, class invite or permission number to give to you. BEFORE purchasing REVEL and supplemental study material, be aware that students need to contact the publisher directly about any questions regarding REVEL. The instructor is not involved in REVEL, and this class is not linked with REVEL*

Students have many options relating to the required textbook. Students can rent or buy new and used textbooks, or use an E-book. As long as students use the proper edition the choice of format is up to students.

Textbooks offered at our campus bookstore are for convenience, but there is no requirement that class textbooks be purchased from the campus bookstore. TEXTBOOK OPTIONS offered at the campus bookstore are NOT REQUIRED, they are simply recommendations. The textbook is also available from other sources, if you so choose. Be sure to purchase the proper edition of your textbook.

Reading should be done per our class syllabus ( Usually 1 - 2 chapters per week) Students will be better prepared to discuss the material, and better prepared for asking questions about material that needs more explanation. See reading schedule on Class Calendar page . Students are expected to use the proper edition of the assigned textbook. Older editions may not contain all the information that is listed on your exam study guides, and students that use the wrong textbook will be solely responsible for obtaining the missing information.

### **Classroom Protocol**

**Office Hours:** In-person office hours are by appointment only during the Covid protocol. Feel free to contact me online or by email if you have any questions about the class or course material.

**Technology Requirements:** All students should have access to a computer and good internet service for this class. Campus computers may be available for student use. If a student travels, access is required and missing access may result in the student being dropped from the class or failing the class.

**Communication Policy:** Good communication between the instructor and the students is imperative. Communication will be accomplished by way of the course syllabus, class announcements in Canvas and the classroom, and emailed messages between the instructor and students.

- **The course syllabus** will be the primary method to convey class expectations. Students should thoroughly read the course syllabus, as it contains important class information, policies, procedures, and a class assignment calendar. **Messages, warnings, penalties and cautionary policies may not be repeated beyond the syllabus.... and lack of repetition on the part of the instructor, does not void the policy.**

***READ THE SYLLABUS***

- **Class announcements** will be posted in Canvas, reminding students about deadline dates and upcoming assignments. **Some deadline dates may not be announced in the classroom or on canvas announcements** so students are responsible for checking the syllabus class calendar regularly, and for knowing about deadline dates. ***CHECK THE SYLLABUS REGULARLY FOR DEADLINE DATES, CHANGES & UPDATES***
- **Emailed messages in Canvas** are the quickest and most efficient way for the instructor and students to communicate effectively. Be sure that your Canvas account has the correct email address that you check regularly. The instructor is not responsible for missed messages due to incorrect email addresses. Students can

email anytime of day, however, the instructor is not available 24 hours a day. The instructor will attempt to respond to email within a 24 - 48 hour time period

**Attendance & participation:** Attendance and participation is expected, and part of class grading for certain assignments. Participation in an online course refers to the completion of course work. Logging into the course is not considered participation. Online classes are not self-paced, and have strict deadline dates. In-person classes also have scheduled deadlines and participation policies. Be sure to read and understand requirements as outlined in the class syllabus

**Drop policy:** If a student wishes to drop this class, it is the student's responsibility to complete the drop process with Admission and Records. Do not contact the instructor to drop the class. The instructor has the right to drop students that fail to participate for two- consecutive weeks during a semester long course. The student may not receive further advance notice....this serves as notice of the drop policy.

### Grading Policy and Assignments

Grade scale: 330 total points (4.0 grade scale) ( see pg. 6 of syllabus for more information)

A	303-330	( 92-100%)	A-	297-302.9	( 90-91.9%)	B-	264-269.9	( 80-81.9%)
B+	287-296.9	(87-89.9%)	B	270-286.9	( 82-86.9%)	C-	224-230.9	( 68-69.9%)
C+	254-263.9	(77-79.9%)	C	231-253.9	( 70-76.9%)	D-	188-197.9	( 57-59.9%)
D+	214-223.9	(65-67.9%)	D	198-213.9	( 60-64.9%)			
Fail = Below 188 points ( Below 57%)								

### GRADE CRITERIA

90% (Three) Midterms	300 total points; 100 points each
10% In-class participation	30 total points
0% (Six ) In-class practice quizzes	0 total points
<b><u>Total Points:</u></b>	<b><u>330 points</u></b>

**Plus / Minus Grading ( Final Class Grades):** Use the posted grade scale to differentiate grades. Plus/ Minus grading is used to differentiate grades that are very close to the grade margins. Because plus/minus grading is used, the instructor does not automatically “round-up” grades. **Even one or two points can make a difference between an “A”, “A-”, or “B+”.**

**Pass / No Pass:** Please contact and make arrangements with Admissions & Records directly. I am not involved in determining Plus / Minus grading

In the college classroom, grading is an institutional requirement. There is no perfect grading system, however, it is a necessity for this college and this classroom. The instructor's goal in grading is to assess the student's understanding of core subject matter as measured by a written exam. Grading is **objective**, based on exam scores and the quality of work produced in any graded class assignments. Grading is **not subjective** based upon how hard a student tries, or how much time is spent in studying. Unfortunately for some students, the reality is that grades in this class are based upon results and not necessarily a reflection of effort. **There is limited extra credit in the class, please do not ask for additional extra credit**

**ASSIGNMENTS:** All graded assignments are done in CANVAS or In-class  
All deadline times are based upon (PST) Pacific Standard Time

**EXAMS:** ( 100 pts. each exam) ( 300 points total)

Midterm Exam #1 – 100 pts	February 27
Midterm Exam #2 – 100 pts	April 10
Midterm Exam #3 - 100 pts	May 15

There are three (3) major midterm exams given in this class. Each exam is worth 100 points and will consist of 50 questions . All exams are multiple choice. In-class exams will be allowed limited notes, per the instructor and the class syllabus. For this class students are allowed 2 sheets of paper (8 x 11), using all sides of the paper. Other notes, books, or electronic devices shall not be used. NO all-inclusive final exam given.

**Make-up / late midterm exam:** *If a student misses taking a midterm exam, email the instructor and explain the absence. The make-up exam must be taken within 1 week of the original date. The make-up exam will have a 10% late penalty, unless the student has written documentation to excuse the late penalty. \*Students are only allowed one make-up midterm during the semester. No late make-up exam for Midterm #3.*

**\*NO RE-TAKE EXAMS ALLOWED ON ANY MIDTERM, IN ORDER TO GET A BETTER GRADE.**

**IN-CLASS DISCUSSION PARTICIPATION:** (30 points total)

Participation in 5-6 in-class discussions	= 30 pts
Participation in 4 in-class discussions	= 20 pts
Participation in 3 in-class discussions	= 15 pts
Participation in 2 in-class discussions	= 10 pts
Participation in 1 in-class discussion	= 5 pts

**SCHEDULED IN-CLASS DISCUSSIONS**

<i>Dis 1 – February 6</i>	<i>1:30 pm</i>
<i>Dis 2 – March 13</i>	<i>1:30 pm</i>
<i>Dis 3 - March 20</i>	<i>1:30 pm</i>
<i>Dis 4 - April 19</i>	<i>1:30 pm</i>
<i>Dis 5- April 26</i>	<i>1:30 pm</i>
<i>Dis 6 – May 3</i>	<i>1:30 pm</i>

In-class participation fosters student learning, and helps to strengthen the culture in the classroom. Participation is measured by being present, and available for discussion. If a student is not present in the classroom during the class discussion, it is impossible to re-create the experience through a make-up assignment. Unfortunately, excused and un-excused absences are treated the same for these assignments. There is no make-up work available for missed in-class discussions.

**IN-CLASS PRACTICE QUIZZES: ( 0 points) For study purpose only**

Quiz #1 due: Feb 6  
Quiz #3 due: Mar 15  
Quiz #5 due: Apr 24

Quiz #2 due: Feb 22  
Quiz #4 due: Apr 5  
Quiz #6 due: May 8

Each quiz will cover 2-3 chapters. Quizzes are open-book and open-note, and should be done in groups in the classroom. Quizzes are for practice and study purpose only, they are NOT for grade assessment. Students will see examples of the types of questions seen on the exams. There will be 6 quizzes in total, 10 questions, multiple-choice format for each quiz.

If a student misses the quiz, they may ask the instructor for a copy, at the next classroom meeting. I recommend not missing the in-class quiz, as it is a good study aid, and a chance to get some classroom help from your classmates.

**EXTRA CREDIT POLICY: ( 15 points maximum) Online discussion board**

Discussion are completed in CANVAS. *Must be posted before 11:59 pm on deadline date. NO emailed or Late discussions allowed*

<u>Deadline Dates</u>	<u>Discussion</u>
Feb 5	Discussion board #1 deadline
Feb 19	Discussion board #2 deadline
Mar 12	Discussion board #3 deadline
Mar 24	Discussion board #4 deadline
Apr 23	Discussion board #5 deadline
May 7	Discussion board #6 deadline

**Extra Credit grading:** To access the discussion board: go to Canvas and open your class. In the left-hand navigation bar click on the “Discussions” link, and find the required discussion.

15 pts: 5-6 completed discussion boards  
10 pts: 4 completed discussion boards  
8 pts: 3 completed discussion boards  
5 pts: 2 completed discussion boards  
3 pts: 1 completed discussion board

A completed discussion board includes an original response at 150-200 words answering the question prompt(s). **Write the word count of your response at the end of your response, to be considered for full credit. Full credit may not be given if no written word count.**

**DO NOT RESEARCH** or give information from other sources. This should be in your own words, using your own ideas, thoughts and opinions. **COPYING FROM A SOURCE**, even when crediting the source will not be accepted for any credit.

These are opinion-based responses relating to a topic question posted on the discussion board. The response must be meaningful. Grading is based upon a meaningful and appropriate answer. **REMEMBER** that this is an interactive class assignment...your classmates will be able to read what you write, and they will be able to respond back to you.

Feel free to respond back to your classmates' responses. No credit will be given to responding back to a classmate, however, it will help build a class community, and it is nice to know that others have read what you have written.

**Power outages, loss of internet or technology, are never acceptable reasons to miss the discussion deadlines.** NO LATE work is accepted under any circumstances. Once the discussion board is closed, it will not be re-opened. I realize that we cannot predict when a problem will occur, however, students are given several days in which to complete discussion boards. Please do not wait until the final hours of the deadline date to submit discussions.....as you are taking a chance that no problems will occur. If a problem does occur, missed points will result.

**The only extra credit in this class are the extra credit discussion questions in the class discussion board. NO OTHER extra credit assignments are available. PLEASE DO NOT ASK.**

## **FREQUENTLY ASKED QUESTIONS ABOUT THIS CLASS**

### **Do we have any required class orientation, either online or on-campus?**

**No.** For Online Classes: registered students will get all the class information by e-mail prior to the start of class. I will send out information to you a few days before the first date of class. Consult Canvas for further class information. For In-person classes: class curriculum and class assignments will be discussed at the first classroom meeting.

### **Do we have any on-campus meetings, or ZOOM meetings, or is this class 100% online?**

***This class is 100% in person, with on-campus meetings.*** The class is scheduled as an in-person class with on-campus meetings as outlined in the class syllabus. No Zoom meetings are planned. If it becomes necessary to assign online assignments that must be completed on Canvas, any changes to the schedule or method of delivery will be given to you by your instructor. Extra credit assignments will be done ONLINE on CANVAS.

### **Can I use a different edition of the textbook?**

**No.** You should use the print copy or e-book for the textbook as described in your class syllabus. A print copy is not necessary, and an e-book will suffice, however, that is the choice for students to make.

### **What if I cannot afford to get my book right away?**

Students need to have access to the textbook as soon as possible once class begins. Students may have to borrow the book or ask another classmate for a book sharing. Students will be at a disadvantage if they do not do the required readings.

### **If I miss an exam deadline or quiz deadline, can I do a make-up quiz or exam?**

If a student misses the original exam / quiz deadline, contact the instructor immediately. If a make-up exam is arranged, a late penalty will apply, unless official written documentation is provided. ONLY one make-up exam per student allowed during the semester. Missed quizzes can be obtained from the instructor.

### **Is there a study guide I can use to prepare for exams?**

**Yes.** Please see the "files" folder in CANVAS. The exam study guide will be posted there.

### **If I do poorly on the Major Exams, can I still pass this class?**

***Probably not.*** Major exams usually constitute a total of 90% of your overall grade. There is limited other work to compensate for the low exam grades. If a student is not performing well on exams, they should consider dropping the class, and taking the class at another time when they are better prepared.

### **Is there any extra credit or other work I can do to improve my grade?**

***Limited .*** Students are graded based on the assigned work and the Major Exams. If any extra credit is available it will be described in your class syllabus. Please do not ask for any additional extra credit. See the class grading scale.....since



plus/minus grading is used, I do not automatically round-up grades. Plus/minus grading should suffice and should accurately award students the grade they deserve based upon grading criteria.

### **How do I keep track of my grades, and my progress in this class?**

The instructor keeps a record of your grades on CANVAS. Contact the instructor for questions about grading.

## **FOR ONLINE CLASS INSTRUCTION:**

### **How do we access the online class material for online classes ?**

ALL online course work will be accessed through CANVAS on your College Website. You will do your discussion board posting assignments, and exams directly on CANVAS.

### **Do we have to login at particular times, or for specific amounts of time in online classes?**

**No.** You have access to study material, 24 hrs. a day, and there are no assigned times that you must be online for readings or study aids. Discussion Boards do have assigned deadline dates and times.

### **Where do I find the Discussion Boards ? And what should I do if I cannot access the Discussion Board?**

Discussion boards are located in CANVAS. If you have any difficulty with access on Canvas, contact the campus tech-support before contacting the instructor, to avoid missing the deadline. Missed deadlines will result in a late penalty or zero grade. Also, be sure to contact the instructor and let the instructor know about the problem

### **Can I make-up missed Discussion Boards, and turn-in late class work?**

**No.** No late work is accepted for Discussion Boards. Multiple days are given to complete the discussion boards, so late work is NEVER accepted. Students are expected to start the class on the first day of class, and stay active in the course. You must keep current with all assignments & exams. If you travel, you are still responsible for your classwork, your deadlines, and you should make sure that you have internet access. LOSS OF INTERNET or TECHNOLOGY is NEVER a legitimate excuse to miss deadlines.

## **University Policies:**

### **General Expectations, Rights and Responsibilities of the Student**

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU's policies and practices pertaining to the procedures to follow if and when questions or concerns about a class arises. See University Policy S90-5 at <http://www.sjsu.edu/senate/docs/S90-5.pdf>. More detailed information on a variety of related topics is available in the SJSU catalog, at <http://info.sjsu.edu/web-dbgen/narr/catalog/rec-12234.12506.html>. In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not serve to address the issue, it is recommended that the student contact the Department Chair as a next step.

### **Dropping and Adding**

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester's Catalog Policies at <http://info.sjsu.edu/static/catalog/policies.html>. Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at [http://www.sjsu.edu/provost/services/academic\\_calendars/](http://www.sjsu.edu/provost/services/academic_calendars/). The Late Drop Policy is available at <http://www.sjsu.edu/aars/policies/latedrops/policy/>. Students should be aware of the current deadlines and penalties for dropping classes. Information about the latest changes and news is available at the Advising Hub at <http://www.sjsu.edu/advising/>.

### **Consent for Recording of Class and Public Sharing of Instructor Material**

University Policy S12-7, <http://www.sjsu.edu/senate/docs/S12-7.pdf>, requires students to obtain instructor's permission to record the course and course material.

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not

been given any rights to reproduce or distribute the material”

- “ Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

Please see your instructor in person to obtain verbal or written consent for any of the above.

### **Academic integrity**

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at <http://www.sjsu.edu/studentconduct/>.

Instances of academic dishonesty will not be tolerated. Cheating on exams or plagiarism ( presenting the work of another as your own, or the use of another person’s ideas without giving proper credit) will result in a failing grade and sanctions by the University. For this class, all assignments are to be completed by the individual student unless otherwise specified. If you would like to include your assignment or any other material you have submitted, or plan to submit to another class, please note that SJSU’s Academic Integrity Policy S07-2 requires approval of instructors.

### **Campus Policy in Compliance with the American Disabilities Act**

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at [http://www.sjsu.edu/president/docs/directives/PD\\_1997-03.pdf](http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf) requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at <http://www.sjsu.edu/aec> to establish a record of their disability.

### **Student Technology Resources**

Computer labs for student use are available in the Academic Success Center at <http://www.sjsu.edu/at/asc/> located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

### **SJSU Peer Connections**

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of their services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals.

In addition to offering small group, individual, and drop-in tutoring for a number of undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space are also available for student use in Room 600 of Student Services Center (SSC).

Peer Connections is located in three locations: SSC, Room 600 (10th Street Garage on the corner of 10<sup>th</sup> and San Fernando Street), at the 1st floor entrance of Clark Hall, and in the Living Learning Center (LLC) in Campus Village Housing Building B. Visit Peer Connections website at <http://peerconnections.sjsu.edu> for more information.SJSU Counseling Services

The SJSU Counseling Services is located on the corner of 7<sup>th</sup> Street and San Fernando Street, in Room 201, Administration Building. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit [Counseling Services website](http://www.sjsu.edu/counseling) at <http://www.sjsu.edu/counseling>.