San José State University
Justice Studies
JS 107-01 Justice Management and Ethics

Spring 2022

Welcome to JS 107-01

Course and Contact Information

Instructor(s):
Dr. Stephen J. Morewitz

Email:stephen.morewitz
@sjsu.edu

Class
Day/Time/Location,
TTH, 3-4:15 PM
DMH 234

Zoom Classes until
2.14.22

URL
https://sjsu.zoom.us/j/89
875894304?pwd=K200Z
ExZTnBRYVV2NElzV
ExvTkVYZz09

Meeting ID: 898 7589
4304
Passcode: 538203

Zoom Office Hour s

Fridays, 3-4:30 PM

URL: https://sjsu.zoo
m.us/j/89698102456?p
wd=VWt6aURJUWE
5dzV5NGZJa2VXaVo
3QT09

Meeting ID: 896 9810
2456

Passcode: 296844

Faculty Web Page and MYSJSU Messaging

Course materials such as syllabus, handouts, notes, assignment instructions, can be found on the Canvas learning management system course website. You are responsible for regularly checking with the email system through MySJSU (or other communication system as indicated by the instructor) to learn of any updates.

Course Description

3 unit(s)
The theory and practice of managing justice system agencies, including organizational change and contemporary issues. In-depth examination of ethical challenges in managing justice agencies, and strategies for ensuring ethical practices.
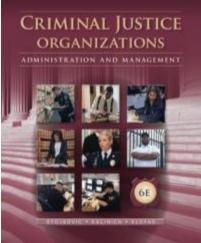
Course Learning Outcomes (CLO)
Upon successful completion of this course, students will be able to:

1. *CLO 1 Define justice management*
2. *CLO 2 Identify theories of justice management*
3. *CLO 3 Identify justice management research*
4. *CLO 3 Critically evaluate the strengths and weaknesses of justice management theories and research*

5. *CLO 4 Identify the structure of justice management organizations*

6. *CLO 5 Describe the process of justice management organizations*

7. *CLO 6 Understand and apply justice management principles to real-life situations in justice organizations*

8. *CLO 6 Define justice management ethics*

9. *CLO 7 Identify theories of justice management ethics*

10. *CLO 8 Identify justice management ethics research*

11. *CLO 9 Critically analyze the strengths and weaknesses of justice management ethics theories and research*

12. *CLO 10 Understand and apply justice management ethical principles and concepts to real-life situations in justice organizations*

Required Text:

Share this ebook on Facebook**Share this ebook with email**
Criminal Justice Organizations: Administration and Management

By: Stan Stojkovic; David Kalinich; John Klofas

- Publisher: Cengage Learning
- Print ISBN: 9781285459011, 1285459016
- eText ISBN: 9781305177482, 1305177487
- Edition: 6th
- Pages: 560
- Copyright year: 2015
- Format: PDF

Available from $ 27.07 USD
SKU: 9781305177482R120

Other Readings

Additional readings will be posted on Canvas.

Course Requirements and Assignments

SJSU classes are designed such that to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in [University Policy S12-3](http://www.sjsu.edu/senate/docs/S12-3.pdf) at http://www.sjsu.edu/senate/docs/S12-3.pdf.

1. *Midterm (Multiple-choice and True/False Test Items) (3.1.22) (25% of total grade)*

2. *Final Exam (Multiple-choice and True/False Test Items) (25% of total grade) (per SJSU Final Exam Schedule)*

3. *Discussion Assignments on Canvas (25% of total grade) (up to an A Grade)*

   During the semester, students complete weekly class assignments and submit their answers to the designated Discussion Forums. Assignments can include chapter exercises, test item construction, debates, diaries, presentations, quizzes, homework, and/or required responses to a Discussion Forum prompt based on the readings covered that week.

   Assignments and any group work must be completed by the following Thursday by 11:30 PM, unless indicated otherwise by the instructor. In-class work will include critically analyzing information from the readings, videos, student presentations, as well as class lecture and discussion.

4. *Justice Management Organizational Case Study (5.12.22) (25% of total grade)*

   Students in teams of two to three will read the Case Study, pp. 308-309 and answer Case Study Questions 1-3 on p. 309, Stojkovic et al:

   1. *Read journal articles, and books related to Case Study: Does Knowledge Matter in the Face of Political Power? The Case of Check-Cashing Establishments and Crime, Stojkovic et al., pp. 308-309.*

2. *Use three headings: Case Study Questions 1; Case Study Questions 2; and Case Study Questions 3 to format your report.*
3. *Use seven peer-review journal articles and books to support your answers and follow APA format for in-text citations.*
4. *Include a written reference list following the APA Manual, 6th Edition, format.*
5. ***Submit an electronic Word doc. File only copy (minimum 7 peer-review justice studies journal articles and books; minimum 7-10 typed pages, double-space, not including the title page and the list of references using the APA Manual, 6th Edition, format for the entire report, including the in-text citations and reference list).***

Grading Policy

According to the Departmental policy, all recorded grades are FINAL. The faculty member will not change any grade after it is recorded unless the faculty member has made an error in calculation. Students will not be permitted to re-submit assignments for a better grade.

Grading Scale:

		92.1%-100% = A	
Midterm	25%	90 %-92% =A-	72.1%-77.9% = C
Final Exam	25%	88%-89.9% = B+	70%-72% = C-
Role Play	25%	82.1%–87.9% = B	68%-69.9% = D+
Case Study	25%	80%-82% = B-	62.1%-67.9% = D
		78%-79.9%=C+	60%-62% = D-

STUDENT CONCERNS/COMPLAINTS ABOUT GRADES:
Students with concerns and/or complaints relating to grades must first communicate with the professor and allow the professor to settle the matter fairly with the student directly using office hours or some other appropriate means of discussion and review. All University policies and procedures regarding grades are followed in this course to guarantee fairness and due process. Please refer to the University Catalog for more information on the University's grading policy.

Grading Criteria for the Justice Management Organizational Case Study Project

Students will receive the following written break-down of points for their grade for the Justice Management Organizational Case Study Projects:

Relevance to justice studies (5 points)

Adequacy of the analysis of seven peer-review justice studies journal articles (no newspaper articles and magazines) and books (20 points)

Adequacy of major justice studies theories and/or research findings (20 points)

Creativity (5 points)

Clarity of Writing/Word Choice/Logic/Grammar/APA, 6th Edition Format (50 points)

1. Passing This Course: Passing this course requires consistent good effort to turn in all materials, use correct grammar and APA, 6th Edition, format, and know the conventions of writing in the social sciences. Poor attendance, poorly written papers written in one night (I know this is possible for some of you), or consistently turning materials in late, usually result in lower overall points, and the possibility of not passing.

2. Late Assignment Penalty: All late assignments will lose 10 points for each class meeting the assignment is late. I will allow assignments to be turned within one week in-class, and there will still be a late paper penalty. Assignments must be turned in during class (hard copy) and not emailed to the instructor. Papers CANNOT be turned into the department office.

Classroom Protocol

Participation and Attendance:

Attendance is mandatory. If you miss class, you are responsible for contacting classmates to make up the work. In addition, you must review the Canvas postings to submit your in-class assignments for the day that you missed.

Do not use any electronic devices in class unless you are using them for preparing assignments in class. Do not talk to classmates unless they are related to class discussions and specific assignments.

Being on Time: Attendance and being on time is critical on the days that we have in-class assignments. If you do not have your assignment, then you can still do the assignment. While attendance cannot be graded, expect that absences and/or late arrivals could affect your grade should you miss (parts of) in-class exercises or assignments. If you miss announcements, lecture material, hand-outs, you need to be sure to pick them up and have someone else to get them for you.

Contacting Your Professor: I receive A LOT of email, so be sure to put in your SUBJECT line: JS 107. That way I know why you are contacting me. Please sign your full name at the end of your email so that I know who you are! Don't expect me to email you a copy of anything if I

can post it on Canvas, it will be there. I try to respond to email within 24-48 hours only between Mondays and Fridays.

Hand-outs, Readings, and Other Learning Materials: Purchase the books!! These books are useful for your entire career at SJSU. I recommend bringing the books and the Powerpoint lecture outlines to class, as I frequently explain and lecture from the material in the book. I post my hand-outs on Canvas.

Professor's Revisions to the Syllabus: I reserve the right to adjust assignments, material, and time schedule to fit the needs of the class. I will not however, add additional material to what is already stated in the syllabus. Students will be notified of all changes in the syllabus.

University Policies

General Expectations, Rights and Responsibilities of the Student

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU's policies and practices pertaining to the procedures to follow if and when questions or concerns about a class arises. See University Policy S90–5 at http://www.sjsu.edu/senate/docs/S90-5.pdf. More detailed information on a variety of related topics is available in the SJSU catalog, at http://info.sjsu.edu/web-dbgen/narr/catalog/rec-12234.12506.html. In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not serve to address the issue, it is recommended that the student contact the Department Chair as a next step.

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester's Catalog Policies section at http://info.sjsu.edu/static/catalog/policies.html. Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars webpage at http://www.sjsu.edu/provost/services/academic_calendars/. The Late Drop Policy is available at http://www.sjsu.edu/aars/policies/latedrops/policy/. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the Advising Hub at http://www.sjsu.edu/advising/.

Consent for Recording of Class and Public Sharing of Instructor Material

University Policy S12-7, http://www.sjsu.edu/senate/docs/S12-7.pdf, requires students to obtain instructor's permission to record the course and the following items to be included in the syllabus:

- "Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material."
    - o It is suggested that the greensheet include the instructor's process for granting permission, whether in writing or orally and whether for the whole semester or on a class by class basis.
    - o In classes where active participation of students or guests may be on the recording, permission of those students or guests should be obtained as well.
- "Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent."

Academic integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at http://www.sjsu.edu/senate/docs/S07-2.pdf requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at http://www.sjsu.edu/studentconduct/.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at http://www.sjsu.edu/aec to establish a record of their disability.

Student Technology Resources

Computer labs for student use are available in the [Academic Success Center](#) at http://www.sjsu.edu/at/asc/ located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

SJSU Peer Connections

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of their services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals.

In addition to offering small group, individual, and drop-in tutoring for undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space are also available for student use in Room 600 of Student Services Center (SSC).

Peer Connections is located in three locations: SSC, Room 600 (10th Street Garage on the corner of 10th and San Fernando Street), at the 1st floor entrance of Clark Hall, and in the Living Learning Center (LLC) in Campus Village Housing Building B. Visit [Peer Connections website](#) at http://peerconnections.sjsu.edu for more information.

SJSU Writing Center

The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the [Writing Center website](#) at http://www.sjsu.edu/writingcenter. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU

Writing Center on Facebook. (Note: You need to have a QR Reader to scan this code.)

SJSU Counseling Services

The SJSU Counseling Services is located on the corner of 7th Street and San Fernando Street, in Room 201, Administration Building. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling Services website at http://www.sjsu.edu/counseling**.**

Course Schedule

The schedule is subject to change with fair notice and how the notice will be made available.

Course Schedule

S=Stojkovic et al., Criminal Justice Organizations: Administration and Management, 6th Edit.

In addition, materials are posted in Weekly Canvas Files.

No Class on 3.29 & 3.31.22

Class	Date	Topics, Readings, Assignments, Deadlines
Wk 1	1.27.22; 2.1	The Nature of Justice Organizations, S et al., Ch 1: Basic Concepts for Understanding Justice Organizations; Ethical Issues in Justice Organizations
Wk 2	2.3; 2.8	S et al., Ch 2: Structure of Criminal Justice Organizations
Wk 3	2.10; 2.15	S et al., Ch 3: The Criminal Justice System in its Environment
Wk 4	2.17; 2.22	S et al., Ch 4: Problems of Communication; Ethical Problems in Communication in Justice Management Organizations (See Weekly Canvas Files)
Wk 5	2.24; 3.1	S et al., Ch 5: Motivation of Personnel; Ethical Problems Related to Motivation (See Weekly Canvas Files)
Wk 6	3.3; 3.8	S et al., Ch 6: Job Design; **Midterm on 3.1.22.**
Wk 7	3.10; 3.15	S et al., Ch 7: Leadership; Ethical Problems Associated with Leadership Issues (See Weekly Canvas Files)
Wk 8	3.17; 3.22	S et al., Ch 8: Personnel Evaluation and Supervision; Ethical Considerations Associated with Personnel Evaluation and supervision in Justice Organizations, See Weekly Canvas Files
Wk 9	3.24; 3.29 NO CLASS	S et al., Ch 9: Occupational Socialization; Ethical Considerations in Occupational Socialization (See Weekly Canvas Files)
Wk 10	3.31; NO CLASS	
Wk 11	4.5; 4.7.	S et al., Ch 10: Power and Political Behavior; Ethical Problems in Justice Organizations, See Weekly Canvas Files;

Class	Date	Topics, Readings, Assignments, Deadlines
		S et al., Ch 11: Organizational Conflict; Ethical Problems Associated with Organizational Conflict in Justice Organizations, See Weekly Canvas Files;
Wk 12	4.12; 4.14	S et al., Ch 12: Decision Making; Ethical Considerations Related to Decision Making in Justice Organizations, See Weekly Canvas Files;
Wk 13	4.19; 4.21	S et al., Ch 13: Organizational Effectiveness; Ethical Considerations Associated with Organizational Effectiveness in Justice Organizations, See Weekly Canvas Files
Wk 14	4.26; 4.28	S et al., Ch 14: Change and Innovation; Ethical Problems Related to Change and Innovation in Justice Organizations, See Weekly Canvas File;
Wk 15	5.3; 5.5	S et al., Ch 15: Research in Criminal Justice Organizations; Researching Ethical Problems in Justice Organizations, See Weekly Canvas Files;
Wk 16	5.10; 5.12	***Justice Management Organizational Case Study Project Presentation in class and hard copy and online submission due on 5.12.22; Prepare for Final Exam***
		Final Exam (per SJSU Final Exam Schedule)

Class	Date	Topics, Readings, Assignments, Deadlines

Subject to change with notification.