

## Campus Fee Advisory Committee Agenda

February 14, 2025

09:30-10:30 AM

Zoom Meeting ID# 851 5579 2677

### Agenda Items

1. Approve prior meeting minutes - January 24, 2025 (available on [Google Drive](#))
2. SSETF Allocation and Expenditure Procedures 2024-25
  - a. [SSETF Allocation and Expenditure Procedures 2024-25](#)
3. Open Agenda (questions)

### Attendees

#### Associated Students Members and Students-at-Large

- Ariana Lacson, A.S. President
- Rishika Joshi, A.S. Director of Sustainability Affairs
- Leonardo Plazola, A.S. Director of Student Rights & Responsibilities
- Sahithya Swaminathan, A.S. Director of Co-Curricular Affairs
- Sehtej Khehra, A.S. Director of Academic Affairs
- Srishti Sinha, A.S. Director of Intercultural Affairs
- Sahib (Siya) Johal, Student

#### Academic Members

- Karthika Sasikumar, Senate Chair
- Tabitha Hart, Senate Vice Chair

#### Administrative Members

- Maureen Pasag (Chair), Administration & Finance
- Sami Monsur, Academic Affairs
- Kara Li, Information Technology
- Catherine Voss Plaxton, AVP Health, Wellness, and Student Services

#### Staff to the Committee

- Mike Vizzusi
- Parvati Nimbargi

## Campus Fee Advisory Committee Minutes

February 14, 2025

09:30-10:30 AM

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1. Prior meeting minutes approved – January 24, 2025 (available on [Google Drive](#))  
Members
  - i. present from the last meetings approved (11), others abstained (0).
2. Committee reviewed and finalized the SSETF Allocation and Expenditure Procedures 2024-25.
  - i. [SSETF Allocation and Expenditure Procedures 2024-25](#)
3. Question was discussed about the timeline for the upcoming call for the next three years. The Budget Office will send the memo to get President's approval, and the call will be issued soon after the memo is approved.
4. The Budget Office will provide a universal template for departments to submit their proposals. This template will be shared along with the official Budget Call.
5. A question was raised regarding whether the evaluation process will be explicitly included in the procedures. The Budget Office is researching evaluation rubrics used by other campuses. A draft evaluation process and criteria will be prepared and presented in the next CFAC meeting for discussion.
6. The Budget Office will share the fee increases approved by the Presidents in the next CFAC meeting.
7. Open Agenda (questions)

### Attendees

Ariana Lacson, A.S. President  
Sahithya Swaminathan, A.S. Director of Co-Curricular Affairs  
Srishti Sinha, A.S. Director of Intercultural Affairs  
Sehtej Khehra, A.S. Director of Academic Affairs  
Rishika Joshi, A.S. Director of Sustainability Affairs

### Academic Members

Karthika Sasikumar, Senate Chair

### Administrative Members

Maureen Pasag (Chair), Administration & Finance  
Kara Li, Information Technology  
Catherine Voss Plaxton, AVP Health, Wellness, and Student Services

### Staff to the Committee

Mike Vizzusi  
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