



UNIVERSITY INSTRUCTOR'S NAME: \_\_\_\_\_

**EDCO 292 Supervised Experience in Counseling  
Department of Counselor Education**

**CONTRACT**

Name: \_\_\_\_\_ Semester \_\_\_\_\_ Year \_\_\_\_\_

Home Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ SJSU ID \_\_\_\_\_

Email Address: \_\_\_\_\_

Experience fulfills requirements for(Check all that apply):  MA  PPS  CWA  LPCC

Field Site:

School District (if applicable) \_\_\_\_\_

Field Site Address: \_\_\_\_\_

Field Site Supervisor Name: \_\_\_\_\_ Position \_\_\_\_\_

--Degree/Credential (Check all) :  MA  PPS  LPCC  LCSW  MFT

--Site Supervisor Credentialed/Licensed for \_\_\_\_\_ Years Other Credential \_\_\_\_\_

Supervisor Email: \_\_\_\_\_ Phone( \_\_\_\_\_ ) \_\_\_\_\_

Fieldwork Schedule (times that you complete fieldwork hours):

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_

I have read and understand the following expectations for field work placement.

\_\_\_\_\_ Over the course of the semester, I will complete \_\_\_\_\_ hours of fieldwork.  
(200 hours are required to earn credit for 3 units of 292)

\_\_\_\_\_ I will meet with my field site supervisor for a minimum of one hour per week.

\_\_\_\_\_ I will follow any field site protocols and processes regarding meeting with students,  
documenting discussions, situations requiring parental contact and/or approval,  
and informing my supervisor regarding unusual situations.

\_\_\_\_\_ I will behave ethically and professionally, keeping my field site supervisor informed of any  
factors impacting my fieldwork.

\_\_\_\_\_ I will treat the fieldwork experience with the dedication and professionalism of a paid  
position, understanding that I must be punctual, commit to my schedule, inform my field site  
supervisor if an emergency should arise and I must be absent, complete any makeup hours  
for absences and follow field site guidelines regarding dress/attire.

\_\_\_\_\_ I understand that this is a learning semester and I will be expected to take some risks and  
grow. In addition, I must also keep my field site supervisor and/or university faculty  
supervisor informed if I feel I need additional support to be successful.

**Fieldwork Goal(s):**

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**Objective #1:**

*Related Activities (List in outline form, the activities which you propose to complete during your field-work assignment. If more space is needed, attach an additional document.)*

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**Objective #2**

*Related Activities*

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**Objective #3**

*Related Activities*

Student Signature: \_\_\_\_\_

Field Site Supervisor Signature: \_\_\_\_\_

University Faculty Supervisor Signature: \_\_\_\_\_